

# *Town of Odessa*

**SPECIAL PRESENTATION (EMERG MANAGEMENT DRAFT)**

**MONDAY OCTOBER 5, 2009**

**6:30 – 7:00**

Those present at 6:30 PM:

Mayor Kathy Harvey  
Council Member Bob Grove  
Council Member Betts Jackson  
Council Member Lindsay Rice

## **MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL**

**MONDAY OCTOBER 5, 2009 - 7:00 PM**

**OLD ACADEMY BUILDING**

Those present at 7:00 PM:

Mayor Kathy Harvey  
Council Member Bob Grove  
Council Member Betts Jackson  
Council Member Lindsay Rice

Secretary Barbara Roberts

**MOTION BY LINDSAY RICE, SECONDED BY BOB GROVE TO EXCUSE  
COUNCIL MEMBER JOHN FREEMAN FROM THE 10/5/09 REGULAR  
MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

1 community member, Transcript, Delaware State Police, Rep. Dick Cathcart

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- I. Call to Order for Regular Meeting at 6:30 pm
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special presentation for Council – Emergency Operation Plan
  - a. Prior to the regular meeting of Mayor & Council, Jim Weldin presented a brief overview of the Emergency Operation Plan to Council.
- V. Delaware State Police Report – Lt. Logan presented the police reports, attached hereto as attachment A.
  - a. Lt. Logan introduced Lt. Robert Wallace who will now be presenting the police reports at the monthly meeting of Mayor & Council
  - b. Mayor Harvey thanked the Odessa Troop for their additional patrols, and noted she will be contacting the Police for additional patrol coverage for Halloween & Mischief Night.

VI. Approval of Minutes - Regular Meeting Mayor & Council 9/1/09

**MOTION BY BOB GROVE, SECONDED BY LINDSAY RICE, THAT THE MINUTES FROM THE REGULAR MEETING OF MAYOR AND COUNCIL ON SEPTEMBER 1, 2009, BE ACCEPTED**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

VII. Correspondence

- a. Mayor Harvey mentioned that she had sent a letter of condolences to the Kabus family from the Town.
- b. Maryland-Delaware Solid Waste Association letter containing information about possible rate increases at DSWA. Attached hereto as attachment B

VIII. Treasurer's Report

- a. September 30, 2009 Balance Sheets & 3<sup>rd</sup> quarter Profit and Loss statements. Attached hereto as attachment C & D.
- b. September 30<sup>th</sup> was the due date for town taxes and delinquent letters were mailed the 1<sup>st</sup> week in October.

**MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE TO ACCEPT THE SEPTEMBER 30<sup>th</sup> BALANCE SHEET & 3<sup>RD</sup> QUARTER PROFIT AND LOSS SHEET.**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

IX. Appointments

- i. Treasurer - none
- ii. Historic Commission (1) - none
- iii. Tree Commission (1) - none

X. Commission Reports

- i. Historic- 9/10/09 (minutes from 8-13-09, attached hereto as attachment E)
- ii. Planning- no Sept. meeting
- iii. Trees- 9/22/09

XI. Old Business

- a. Emergency Operations Plan Draft. Mayor Harvey will contact Jim Weldin again for additional clarification on the Emergency Operations Plan report that pertains specifically to Odessa.
- b. Halloween in the Park. Jessica Norton notified the Town she can no longer coordinate this effort. Two other groups (Tree of Life Church & Moms Club of Middletown) expressed interest, but Council felt as though there was not enough time to fund raise and collect donations this year.

XII. New Business

- a. Eagle Scout Proposal – Fitness Trail Memorial Park. Jeffrey Foster from the Eagle Scouts presented a proposal to build a fitness trail in Memorial Park. He gave a brief synopsis of his plan as follows: (Attached hereto as attachment F
  - i. Outdoor fitness trail
  - ii. Funding for this project would come from a 5K race, car wash & sponsors.
  - iii. He would be responsible for building & installing equipment.
  - iv. Any excess funds after the trail is built could be used by the Town for maintenance of the trail & equipment
  - v. If the Council agrees to the project, he will have to get further approval from the Boy Scout Council & Troop Leaders.

**MOTION BY BETTS JACKSON, AND SECONDED BY BOB GROVE TO ACCEPT THE PRELIMINARY PROPOSAL FROM JEFFREY FOSTER FOR THE CONSTRUCTION OF A FITNESS TRAIL IN MEMORIAL PARK**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

- b. Snow Removal Proposal – Millcreek Construction. Attached hereto as attachment G

**MOTION BY BOB GROVE, SECONDED BY LINDSAY TO ACCEPT THE SNOW REMOVAL PROPOSAL FROM MILLCREEK CONSTRUCTION FOR THE TOWN OF ODESSA**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

XIII. Executive Session (Personnel Review)

- a. Mayor and Council went into Executive Session at 7:35 PM to discuss the Personnel Review.

**MOTION BY BOB GROVE, SECONDED BY BETTS JACKSON AT 7:50 PM TO RETURN TO THE REGULAR MEETING OF MAYOR AND COUNCIL.**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

**MOTION BY BOB GROVE, AND SECONDED BY BETTS JACKSON TO LEAVE THE EMPLOYMENT CONTRACT FOR THE TOWN CLERK UNCHANGED AT THIS TIME.**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

XIV. Next Meeting's Date and Time:

- a. The next meeting of Mayor and Council will be Monday Nov. 2, 2009

XV. Adjournment

a. Meeting was adjourned at 8:00 pm.

Minutes Submitted: 10/12/09  
Date

\_\_\_\_\_ Secretary

Approved: \_\_\_\_\_  
Date

j:meetings&agenda/2009